

St Margaret's RC Primary School

PARENT COUNCIL

Minutes of AGM held on Wednesday the 16th September 2015

PRESENT: Leon Wylie (Chairperson), Eva Malone (Secretary), Lynn Guyatt (Treasurer), Katy Westacott (Headteacher), Garry O'Connor (Principle teacher), Mairi Barbour (Teacher), Gill Lawson, Julie Tait, Jane Weir, Natasha Walls, Phil Aitken, Mrs Jamieson, Johanna Espey, Ann Moore, Eileen Grant, Gillian Maxwell, Jackie Page, Lindsay Bourke, Elaine Campbell.

APOLOGIES:

1. The Chairperson of the Parent Council welcomed members to the meeting.
2. The minutes of the previous AGM meeting held on 17th September 2014 were unavailable for approval. Nine members attending the AGM that were also present at the AGM on the 17th September 2014 confirmed that Jane Hogg resigned as Chairperson of the Parent Council and Carolyn McDonald resigned as secretary. As a result nominations for chairperson and secretary took place at the meeting. Leon Wylie was nominated for position of Chairperson 2014/15 and that the nomination was seconded at the previous AGM. No other nominations for Chairperson were put forward at that meeting. In addition, it was also confirmed that Eva Malone was nominated for position of secretary and the nomination was seconded at the AGM on the 17th September 2014. No other nominations for secretary were put forward. All members of the current AGM were content with these confirmations.
3. The Chairperson presented his report on the Parent Council's activities for the academic year 2014/15.

A race night, Halloween disco and BBQ were organised by the Parent Council and the Scots Night was also supported. The funds raised by the Parent Council contributed to the purchase of two new projectors for the school and the support of sailing lessons for pupils within the school.

A Parent Council family get together was also held for the first time and was a successful and enjoyable event for all. The Parent Council thanked staff for attending this weekend event and were grateful for their support and time.

The school had a recent inspection and the Parent Council functions, in part, to support and work with the school regarding the findings within the report. Communication is an issue that needs attention, within the parent council and between the parents and school to ultimately improve outcomes for the children in the school.

The Chairperson informed members of the AGM that he was stepping down and no longer continuing in the role as Parent Council Chairperson.

4. The Treasurer presented the accounts from August 2014 to July 2015.

This included a total spend of £4,205 alongside an income of £3,050. The balance carried over from the previous academic year was used to supplement the income raised to enable the spend of £4,025.

Fundraising included: BBQ £1,189; Scots Night £413; Halloween Disco £130; Race Night £631; Misc £44.

Expenditure included: Projectors P3/4 £1,264; Projectors P4/5 £1,139; P1 Xmas Books £24; Sailing P5-7 £400; Sailing P5 £422; P7 Trip and Hall hire £30 + £124.41.

Anticipated expenditure: Family Day hall hire

Parents can request to see a full breakdown of the accounts.

At the next Parent Council meeting the School will request financial support from the Parent Council via a 'wish-list' linked to the Standards, Quality and Improvement Plan (SQIP) for 2015/16.

St Margaret's RC Primary School is not a registered charity but this will be re-visited in 2015/16 by the School's Business Manager and considered again.

The P6/7 Teacher has secured funding and support for improvements for that class and group of pupils: CALA homes are donating £250 pounds for the cost of new chairs for P6/7. WHSmith in the Gyle donated £200 in book vouchers. This was spent on thesauruses and dictionaries.

5. The Headteacher presented her report outlining the priorities for the academic year ahead and the successes and achievements of 2014/15 (detailed in Appendix A – PowerPoint slides used during Headteacher report).

The Headteacher thanked the Parent Council Chairperson for his role last academic year and in particular, for his enthusiasm and ideas.

The Headteacher acknowledged the great support from parents with regards to the focus groups and AGM. Future focus groups/events will be rotated to enable increased participation.

The Headteacher reported on the recent inspection and was very pleased with the progress the school has made in recent years, the gradings received and the acknowledgement of the progress made within the school, by the inspectors. No re-inspection will be made. Evidencing the impact of the changes and improvements made within the school will take longer than 2 years to evidence. The headteacher is available for individual queries regarding the report. In addition, a full copy of the Standards, Quality and Improvement Plan (SQIP) for St Margaret's RC Primary School is also available on request.

6. Gillian Maxwell was nominated for the role of Chairperson for the coming academic year. The nomination was seconded and Gillian accepted the role. There were no additional nominations for Chairperson. There were no nominations for Vice Chairperson.

7. The date of the next meeting was confirmed: 7th of October 6.30-8pm to be held in the school.