

Minutes of St Margarets Primary Parent Council Annual General Meeting  
St Margarets Primary School  
28 June 2017

Present: Katy Westacott, Katie Wotherspoon, Johanna Jenkins, Joanne Jamieson, Elaine Campbell, Gillian Maxwell, Jane Weir, Eva Malone, Heather Brownlee (Active Schools coordinator), Helen Hogg, Claire Baxter, Lynn Guyatt, Garry O'Connor, Gillian Lawson, Julie Tait, Steven Riley-Morrison, Anne Moore Laura Robertson

Apologies: Johanna Espey

Welcome and Apologies.

Brief introduction of those present to each other.

General Meeting - Round up of the years business and activities

Active Schools Coordinator:

- Uptake from St Mgt is historically low
- Active schools are keen to optimise the use of the new hall. Brings new activities for our pupils and the community
- Scoping exercise: Children have been asked to suggest what activities they would like to see
- HB working with Jim Dream maker: Line markings to include basketball, badminton, volleyball and netball with hoops and nets
- Will be a source of income - hall can be let out for community events
- Will have a projector and a screen
- Activities for those with additional needs: volunteers will be sought to offer support. Less structured will also be offered to attract those who would prefer this.

Pupil equity fund - the cost of active schools activities will be subsidised for families entitled to 'free school meals' traditionally.

Head Teachers Report

KW thanked the current PC for the past years efforts.

Rising Roles & Future Schools Project:

School is working on optimising opportunities for funding with goals of improving health and well being and increasing attainment.

## Successes:

Visual timetable are being used across the school rather than only with those with additional learning needs

Curriculum money at beginning of the year is well appraised and will hopefully be repeated

## Parent Communication Survey:

People feel it is improving. For next term it is hoped parent council minutes will be posted on website

It was asked by parents present if there will be a chance next year for a session to help parents support pupils with homework and sundog etc.

## Chairs Remarks:

Reflected of goals of the past year.

- to ask for funding requests at the start of the year where possible
- Parent support fund of £300 to help those on low income
- Rising Roles: We have represented views of parents, shaped the changes in school (advised on sensory room, hall etc)
- Parking: Championed by JJ and JE
- Supported inclusive events: Bilingual coffee morning, Learning Support needs families
- Feedback from parent with children with additions needs is that they feel less judged and more included.
- Fundraising: Having dedicated fundraising team that was not in the constitution worked very well and allowed the chair to concentrate on administrative business
- Success of fundraisers bought 20 iPads in one event

## Suggestions for future

- New PC Prioritise equal transition regardless of the school kids will go to in P7-S1
- Outdoor Play: Drive from Scottish Government to improve provisions. PC can help optimise this
- Opening of hall: Would be nice to have it celebrated, may include Bishop and PC could lead or support on this.
- After school/Breakfast club: Need to identify the numbers who will regularly use.
- Review constitution and date of financial year

## Accounts

Jane Weir will send slides of report

Best year on record for fundraising. The balance available carried into the next year was £2244 as of 01/04/17 but £800 of this is restricted funds (only for use with the Building Bridges project).

#### Fundraisers Feedback:

- Positives: Good community support
- Bag packing is lucrative
- Scotmid were exceptionally welcoming to pupils and the community there were most generous
- Challenges: communicating with parents & constant liaising with contributors/donators

#### Nominations for New Parent Council for August 2017:

Current Chair and Secretary both resign.

Chair - Eva Malone. Nominated by JW and Seconded by LW  
Treasurer - Jane Weir. Nominated by EC and seconded by AM  
Secretary - Julie Tait. Nominated by LR and seconded by KW  
Fundraising Team: JJ, S R-M, GL & KW  
Church Rep: AM

#### AOB:

Next AGM date: Wednesday 5th September 2018  
Plan dates for next years meeting at first PC meeting of new term  
Next Meeting: Wednesday 23 August 2017, at the School