

Parent Council Meeting

21 November 2018

## MINUTES

### **In Attendance**

Jane Weir (JW) Chair

Gary O'Connor (GO)

Julie Tait (JT) Treasurer

Mairi Barber (MB)

Katie Wotherspoon (KFW) Secretary

Joanne Jamison (JJ) Vice Chair

Johanna Jenkins (JK)

Alison Hagan (AH)

Kasia Bamaszewska-Diaz (Kbd)

Anne Moore (AM)

Lynne Guyatt (LG)

Kelly Watson (KW)

### **Apologies**

Johannah Prentice Espey (JPE)

The Minutes of the last meeting were agreed by all.

### **Actions from last meeting**

- First Holy Communion Retreat, who is going on this - Not yet confirmed.
- Verify cost of travel to the retreat – can't be verified until numbers are known.
- 60<sup>th</sup> Anniversary event – for discussion at this meeting
- Chris Tait has confirmed a date for a sponsored event. The suggestion is that this is a sponsored litter pick.
- Book bowling club for parents' event – not yet done (NB: has since been confirmed)
- Buy locks for Parents' Council cupboards – Done

### **Little Flyers**

Little Flyers are still intending to open in the Hub. It is likely to be after the February half term. They are still awaiting their approval from the council. They will focus on the afterschool club for now but there is the potential for a breakfast club a little down the line. Once the application is accepted, they will come and give a presentation.

### **Garden Project**

We have the guidance from the council on projects developed in school playgrounds and whatever project we want to aim for it needs to comply with this. KFW is looking at this guidance. It is still agreed that we should pursue a school garden and apply to the Airport fund for this and any other

appropriate fund. KFW will look further into what needs doing with regards to the Council and will report back.

### **School Bus / Playground Supervision**

The question has been asked, who is responsible for the children who take the bus from Kirkliston, between getting off the bus in the morning and the school bell going at 8.50. There was no clear answer to this and it was agreed that AH would approach the council to get an answer.

GO asked that the Parents' Council remind parents to inform the school if there are any changes to using the bus, e.g. a child is not taking the bus on a particular day or they are taking the bus on a day they usually do not.

It was also suggested that a letter is sent out from the school on parent pay reminding parents of the rules for children using the school bus.

### **Headteacher's Report**

- Interviews are being held for three PSA positions.
- New Business Manager and Receptionist have started so any backlog on admin should soon be cleared.
- Mr O'Connor will remain acting Head until the new acting Head takes up post in the New Year.
- The final pieces of furniture are arriving for the Agile Spaces project.
- P3 have moved to the break out room to make the best use of space.
- Mr O'Connor asked that the Parent's Council put a reminder on Face Book to bring in wellies for this bad weather and if anyone has spares, they will find a good home at the school.
- Mr O'Connor asked for the PC contribution to the Newsletter by 27 November.

### **Treasurer's Report**

- The Scotmid Bag Pack made £439
- The balance at the bank as of 21.11.18 was £1,855.35 (including Bag Pack funds)
- There is nothing else to come out at the moment.

### **Funding Requests**

- Headphones - £4.94 a unit x 30 = **£122.82**

### **APPROVED**

### **Fundraising**

#### **Sponsored Litter Pick**

- It was agreed that this would be a better option than a danceathon
- Date agreed at **26<sup>th</sup> April 2019**
- Suggestion to get Clean Ferry involved
- Suggestion to get some press involvement
- Need to get litter pickers

#### **Quiz and Curry Night**

- It was agreed that this would be the most popular event
- Date agreed as **2<sup>nd</sup> Feb 2019**
- Bowling Club booked

## **60th Anniversary Event**

It was agreed to put together a working group to pull together an idea of what this event might be. This will include JW, KFW, AH, KW, JJK, LG, MB, Mrs Hart and another member of the parent body. This group will report back to the Parents' Council in the New Year.

The event will be in March 2019 but we need to find a date that takes into account other school events and commitments and coordinate with the school and Fr Deeley.

There was also discussion of the potential of having a commemorative item for sale. AH agreed to research this.

## **Questions from the Parent Body**

### **Headphones for use with the IT facilities?**

- Organised – see above funding request note.

### **Staffing**

- See headteacher's report.

### **Is it possible to start a payment plan in P6 for P7 school camp to allow parents a longer period of time to pay**

- Parents will be able to start paying for camp from the beginning of the school year in August.

### **Have the children started to practise the singing for the Christmas Lights Switch On?**

- The children have started to practise.
- It was decided that the choir would be p4 and above (this was later changed to p3 and above at the request of the Parents' Council).

### **Can ParentPay please be updated to remove all the outstanding amounts that are sitting on accounts that have already been paid?**

- GO will look into this

### **P6/7 Cloakroom**

- A solution still needs to be found to make more room for the children's coats and bags. This will continue to be explored.

## **AOB**

### **Connect (the Scottish parent teacher council) has put out advise asking parents' councils to consider how to handle Christmas gifts to teachers, including considering banning them.**

This was discussed and it was felt that it should be left up to individual families to decide if they wish to give any teachers gifts, a ban seemed unnecessary and not in the remit of the Parents' Council however, it was agreed that it would be a good idea to find a way to reduce any stigma that this might cause for people.

The decision was to have a drop off point for gifts and ask parents who wish to give gifts to use this rather than send them in with children. This would reduce any stigma attached to gift giving and help save time and congestion in the mornings.

**The next parent Council meeting is Wednesday 27th January – 6.30 to 8.30 pm**

**ACTION SUMMARY**

<b>Action</b>	<b>Owner</b>	<b>Date Due</b>
Look into what needs doing to implement a garden project and report back to PC	KWF	By next meeting
Ask the Council who has responsibility for the children who take the school, before the bell goes at 8.50	AH	By next meeting
Put message on FB to remind parents to keep the school informed about any changes to bus use	JW	ASAP
Send out parent pay letter reminding people of the rules for using the school bus	GO	Done
Put reminder on Facebook about bringing wellies to school	JW	ASAP
Provide PC contribution to the Newsletter by Nov 27	JW	Done
Organise meeting of 60 <sup>th</sup> Anniversary working group	KFW	Before next PC meeting
Research commemorative items	AH	Before next PC meeting
Look into removing outstanding amounts already paid for on parent pay	GO	
Decide on where to put a drop off point for teachers' gifts and when to put it up	GO	ASAP
Make parents aware of drop off point as ask that they use this – on FB and via ParentPay	JW / GO	ASAP